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## BRIARHILLS PROPERTY OWNERS ASSOCIATION AMENITIES INFORMATION

### RIGHTS OF USE

Briarhills POA (BPOA), Briarhills HOA (BHOA), and Terraces on Memorial HOA (THOA) residents in good standing have the exclusive use of the Briarhills POA community amenities and facilities.

### ACCESS TO AMENITIES

Residents may access the community amenities and facilities with their electronic access card during normal operational hours. Residents can obtain their electronic access card from their Association's management office. A valid identification card or a utility bill showing the current address must be presented in order to obtain an access card. A maximum of two (2) access cards may be issued per property address.

Tenants may access the amenities and reserve the community center the same as a homeowner, however, the homeowner assumes all responsibility during the tenant's use of the amenities. Homeowners must provide permission and tenant's information to obtain access cards for their tenant. Within this document the term "Resident" refers to a resident or their approved tenant.

Lost access cards should be reported to the BPOA management office immediately. Homeowners can purchase replacement cards at a cost of \$25 for the first card and \$100 for each card thereafter (per calendar year).

Amenities operational hours are posted online at [briarhillspoa.org](http://briarhillspoa.org) and are subject to change without notice at any time.

### RULES OF USE

The following rules of use apply to all areas and amenities owned by the BPOA:

1. The BPOA Board of Directors and the BPOA management office, under the direction of the BPOA Board of Directors, has the authority to enforce the rules of use. They may, at their discretion, refuse access to anyone, suspend privileges, or ask anyone to leave the facilities or amenities for any reason or for non-compliance of the rules.



2. Appropriate behavior is expected from residents and guests at all times. Abusive language, fighting, and horseplay are not permitted.
3. No alcohol may be sold and no alcohol may be served to any person under the legal drinking age.
4. No smoking is permitted inside the community center or anywhere on BPOA controlled property which includes all amenity areas.
5. Residents must be in control of their access card at all times and are not allowed to give it to others to use.
6. Residents and their guests are responsible for removing trash or placing it in the provided trashcans upon departure.

#### PENALTIES

1. Any violation of the rules of use will result in an up to one year suspension of privileges to any or all BPOA amenities.

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### **BRIARHILLS COMMUNITY CENTER**

#### RENTAL RESERVATIONS

1. Residents interested in reserving the community center must complete a facilities rental agreement. Residents can obtain the rental agreement from their Association's management office.
2. Only residents 21 years of age or older may enter into the rental agreement.
3. A completed rental agreement along with rental fees and deposit will be required to secure a reservation.
4. The community center may not be used for any commercial or "for profit" events.
5. The community center may only be reserved by residents registered with the BPOA management office.
6. Residents must inform their Association's management office of a cancellation of their rental reservation at least 48 hours in advance of the rental period.
7. Reservations should be made at least one week in advance in order to provide sufficient time to process and approve the reservation.
8. BPOA reserves the right to decline any rental request at its sole discretion for any reason.

#### RENTAL FEES

The following fees are required to reserve the community center:

1. A security deposit fee of \$500. The security deposit will be returned within 5 business days after the rental period and upon inspection of the facility. Any damage to the community center, contents or property may result in a forfeiture of part or all of the security deposit.
2. A non-refundable cleaning and administration fee of \$150.
3. The cleaning and administration fee will be waived for approved civic groups with the approval of the BPOA Board of Directors.



## RULES OF USE

1. Resident who made the reservation must be present during entire rental period.
2. Use of the facility is for lawful purposes only.
3. The community center occupancy limit is 50 people
4. The community center hours are from 5:00 AM to 12:00 PM Sunday through Thursday and 5:00 AM to 2:00 AM Friday and Saturday. All guests must vacate the premises before closing.
5. BBQ cooking is permitted outside in the west lawn between the tennis courts and community center. Hot ash may not be placed in the trash cans. Burn or scorch marks on the grass or concrete are considered damage and will result in a forfeiture of the security deposit.

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## **BRIARHILLS SWIMMING POOL**

### POOL ACCESS

1. Residents using the pool will be required to use their electronic access card to access the pool.
2. All residents and guests must check-in at the Lifeguard station and provide all the required information to the lifeguard(s) on duty.
3. Children 12 years and older may swim unaccompanied by an adult. Children 12 and older must sign-in at the Lifeguard station upon entry.
4. Children 11 years and younger must always be accompanied by a responsible party. A responsible party is a person 16 years or older. A responsible party age 16 to 20 years may accompany up to one child only. A responsible party 21 years and older may accompany up to five (5) children only.
5. Residents may bring up to 5 guests per day. All guests must be accompanied by the resident during their time at the pool.
6. Pool parties, during posted open hours, with more than 10 people must be booked at least 2 weeks in advance to ensure that enough life guards are present. Contact your Association's management office to make a reservation for a pool party during normal pool hours.
7. Pool parties outside of normal posted hours must be booked with the BPOA management office at least 2 weeks in advance, and will incur an administration fee of \$50, \$500 security deposit, and actual cost for lifeguards. Contact your Association's management office to make a reservation for a private pool party outside of normal pool hours.

### RULES OF USE

1. Residents and guests must always follow the rules of use posted at the pool facility.
2. The following items may not be brought into the pool facility: pets (except service animals), glass or any breakable container, skateboards, bicycles, and large flotation devices.

3. The following items may not be used in the pool facility but may be stored with the resident's other possessions in the pool area: skates, rollerblades, or skateboards.
4. Running is not permitted on the pool deck.
5. The last 10 minutes of every hour are designated for a safety break, where the pool is cleared completely for 10 minutes. During this time no swimmers are allowed in the main pool or wading pool.
6. The lifeguards have no duties with regards to the wading pool. Young children must be supervised by their parents at all times. The lifeguards will not be monitoring swimmers in the wading pool.
7. In the event of inclement weather, the lifeguards may direct swimmers to exit the pool until a time that the lifeguards determine it is safe to re-enter the pool. The situation may also require the pool deck to be cleared and for all persons to take shelter.
8. The lifeguard on duty has full authority to enforce the rules and may order anyone who does not abide by the rules to leave the pool facility. Residents and guests are expected to cooperate with the lifeguard on duty at all times.
9. Private swim lessons are only to be provided by Aquatic Management. Arrangements for lessons shall be made directly with Aquatic Management. Briarhills Property Owners Association shall not be liable for private lessons.

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## **BRIARHILLS TENNIS COURTS**

### TENNIS COURTS ACCESS

1. Residents using the tennis courts will first need to reserve a court online at [briarhillspoa.org](http://briarhillspoa.org)
2. Residents must access the tennis court at their designated reservation time using their electronic access card.
3. Children are not permitted on the courts unless they are actively playing tennis.
4. Children 11 years and younger must be accompanied by an adult.

### RESERVING A COURT

1. Reservations are limited to one court, for a maximum of two hours, between 6:00 A.M. and 12:00 P.M.
2. Only two reservations per day may be made per resident.
3. Reserving both tennis courts for the same time is not allowed.
4. If a resident has not arrived after 15 minutes of their reserved start time, the reservation cancels and others are allowed to use the court for the remaining time.
5. Tennis courts are available on a first-come, first-serve basis to residents only when not previously reserved through the on-line reservation system.
6. Any resident using the online reservation system to reserve court time for anyone other than themselves will be subject to forfeiting their access.
7. BPOA Board of Directors or BPOA Management Office reserves the right to cancel a reservation that it considers to not be valid.



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## RULES OF USE

1. Only tennis is allowed to be played on the tennis courts.
2. A maximum of four (4) players are allowed on each court at any time.
3. Residents may bring up to three (3) guests playing on the same court.
4. Residents may not use the court for financial gain (conducting private lessons). However, a private instructor or coach may accompany the resident during the resident's court time.
5. The following items may not be brought into the tennis facility: pets, prepared food, glass or any breakable container, skates, roller blades, skateboards, bicycles, or any other play equipment not associated with tennis.
6. Entry gates to the tennis courts must remain closed at all times.

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## **BRIARHILLS BASKETBALL COURTS**

### BASKETBALL COURT ACCESS

1. The basketball courts are available on a first come, first serve basis for the sole purpose of playing basketball.
2. Use is limited to 1 hour when others are waiting to play.
3. Basketball courts hours are from dawn till dusk.

### RULES OF USE

1. Pulling or hanging on the basketball nets or rims is not permitted.
2. Waste must be picked up and properly disposed of in a trash can.

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## **BRIARHILLS PARK AND PLAYGROUND**

### RULES OF USE

1. Picnic tables may be used on a first-come, first-serve basis.
  2. Parents are responsible for the safety and supervision of their children.
  3. Parties at the park and playground area are permitted without prior approval from the BPOA. However the use of equipment such as tents, DJ's, inflatables, movie screens, bbq grills or smokers require the BPOA's prior written approval.
  4. Proof of liability insurance for all rental equipment must be submitted to the BPOA at least 48 hours in advance.
  5. Pets are allowed in the park and playground area but must be securely leashed at all times. Pet waste must be picked up and properly disposed of in a trash can.
  6. Appropriate use of the playground equipment is expected from residents and guests at all time. Using the equipment in a way that could cause injury is not permitted.
  7. Discharging guns, bows and arrows, paintball guns, or any instrument with a propelling force is prohibited.
  8. Use of the playground equipment after dark is prohibited.
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**ACCESS KEY REGISTRATION FORM**

\_\_\_ BPOA    \_\_\_ BHOA    \_\_\_ THOA

PROOF OF RESIDENCY VERIFIED BY MANAGER Y / N

Homeowner Name *(please print)*

Email Address

Telephone Number

Property Address

**Tenant Information (if Applicable):**

Tenant Name *(please print)*

Email Address

Telephone Number

Tenant's Signature

Date

Lease expires on: \_\_\_\_\_

**I hereby acknowledge that I have read and understand the guidelines associated with the use of the Briarhills amenities and agree to all of the provisions stated. I also hereby acknowledge that I have personally received the access keys listed below.**

Key Fob #1: \_\_\_\_\_

Date Issued: \_\_\_\_\_

Key Fob #2: \_\_\_\_\_

Date Issued: \_\_\_\_\_

4-8 Digit PIN#: \_\_\_\_\_ (only 1 PIN# needed for both fobs)

Property Owner's Signature

Date

Association's Manager's Signature

Date

Date Activated by BPOA: \_\_\_\_\_